



United Wisconsin Grain Producers LLC (UWGP)

Job Title:	Lab Intern/Special Project	Job Category:	Lab
Location:	Friesland, Wisconsin	Travel Required:	Minimal
Level/Salary Range:		Position Type:	Part time
HR Contact:	Suzanne Wendt	Date posted:	
Position Reports To:	Lab Intern	Posting Expires:	
Applications Accepted By:			
Fax or E-mail: (920) 348-5009 or swendt@uwgp.com Subject Line: Attention: Suzanne Wendt, HR Manager		Mail: Human Resources, United Wisconsin Grain Producers PO Box 247 Friesland, WI 53935	
Job Description			
Job Purpose: Develop the functionality of the NIR as a secondary method to HPLC, LECO, Soxtec and Karl Fischer processes.			
Duties:			
<ul style="list-style-type: none"> • Run GC, HPLC, IC, NIR, Brix refractometer, IR moisture analyzer, Karl Fisher Coulomat titration, acidity titration, dextrose equivalency titration, grain sieve, apparent proof, yeast counts, and other tests as needed or requested • Collect data from the NIR and send out for analysis • Analyze data collected from in and outside the lab (ie. Excel spreadsheets, charts and power points) • Review and analyze ways to improve the testing of samples to improve the accuracy of the results. • Calibrate, maintain, troubleshoot, and repair lab equipment • Keep lab area clean and orderly for a safe working environment • Prepare necessary reagents and standards • Keep track of supplies and give orders to Lab Manager • Assist the lab technician and report to Lab Manager • Work with operations on special test requests • Complete any and all tasks assigned by the Lab Manager 			
Skills/Qualifications/Requirements:			
<ul style="list-style-type: none"> • Minimum of an associate's degree in science related field and/or a minimum of two (2) years of lab experience • Experience with laboratory analytical techniques is beneficial • Need a highly skilled, self-motivated person with good communication skills and attention to detail • Computer knowledge with Microsoft Office software • Knowledge in running and maintaining lab equipment such as GC, HPLC, IC & Karl Fisher titrators • Be able to maintain organized and accurate records and think critically 			
Last Updated By:	Kelli Rose	Date/Time:	May 3, 2019